



Moore
Park Gardens
CHILDCARE

Priority of Access Policy

Aim

By following the Australian Governments- Department of Education, Employment and Workplace Relations: Priority of Access Guidelines, our aim is to provide an Education and Care Service that allocates places to those families with the greatest need for childcare support.

Legislative Requirements

Education and Care Services National Regulation 2011
Education and Care Services National Law Act 2010
National Quality Standards 2011
A New Tax System (Family Assistance) Act 1999

Who is affected by this policy?

Children
Staff
Parents
Management

Implementation

Children enrolled at MPG will be given Priority of Access in accordance to the guidelines set by the Department of Education, Employment and Workplace Relations.

They set out the following three levels of priority, which the Education and Care Service must follow when filling vacant places:

- **Priority 1** a child at risk of serious abuse or neglect
- **Priority 2** a child of a single parent who satisfies, or of parents who both satisfy, the work/training/study test under section 14 of the A New Tax System (Family Assistance) Act 1999
- **Priority 3** any other child

Within these main categories, priority should also be given to the following children:

- Children in Aboriginal and Torres Strait Islander families
- Children in families which include a disabled person
- Children in families which include an individual whose adjusted taxable income does not exceed the lower income threshold or who's partner are on income support

- Children in families from a non-English speaking background
- Children in socially isolated families
- Children of single parents

On enrolment parents will be notified of their priority and advise if the Service has no vacancies and their child's position is a priority 3 under the Priority of Access Guideline, it may be required that their child leave or reduce their days in order for the Service to provide a place for a higher priority child.

The Approved Provider/Nominated Supervisor will ensure that this policy is maintained and implemented at all times.

Sources

Education and Care Services National Regulation 2011

Education and Care Services National Law Act 2010

Guide to the National Quality Standard 2011

Children's and Young Persons (Care and Protection) Act 1998

Child Care Services Handbook 2011-2012

Department of Education and Training *retrieved November 2017*

[https://docs.education.gov.au/system/files/doc/other/instruction_sheet_10 -
_priority_of_access_guidelines_for_child_care_services_0.pdf](https://docs.education.gov.au/system/files/doc/other/instruction_sheet_10_-_priority_of_access_guidelines_for_child_care_services_0.pdf)

Review

The policy will be reviewed annually. Review will be conducted by management, employees, parents and any interested parties.

Reviewed: November 2017

Date for next review: October 2018